



When you are packing your own shipment:

The rule of thumb is that if it can fit in a box it should be in a box.

- Lamps – All lamps should have light bulbs removed for you to take (movers do not move lightbulbs), lampshades taken off and packed into a box. Movers use one box per lampshade and lots of packing paper around it to prevent them from getting crushed and/or damaged. Floor lamps broken down and put into a box. If it is an item that seems like it will not come apart and go back together again, let us know and we'll talk to the movers about it.
- Artwork - All pictures should be boxed. Mirror cartons are best for pictures, which is a four corner box that you place around it and then tape together. Smaller pictures should be in a medium to large box or better yet, a dish pack box. Each picture individually wrapped and stood on end in the box.
- Shelving – All shelving that you would like to go should be broken down and in manageable pieces.
- Beds – beds stripped of linens. You can leave beds up. The movers will take down your beds and either bag, wrap or box mattresses. Beds will be set up on the other end by movers.
- Particle Board Furniture – Particle board or press board furniture is not made to be broken down and reassembled often and the integrity of it usually is compromised. It is not necessarily made to be moved in one piece, it's just not structurally sound. Movers are glad to move those items but they do not cover damage of those items.
- Books and heavy items – Books, paperwork, and heavy items should be packed into book boxes only. Medium to Large boxes are for softer articles, clothes, linens and plastics. Pots and pans are fine in Medium boxes as well.
- Lawn movers and gas powered machines – need to be as empty as possible on move day.
- Fire pits, chimaeeras, and BBQ's etc. – need to be cleaned and free of ash.
- Vacuum Cleaners – do not need to be boxed but do need to be free of dirt, including shop vacs.
- Garden tools – can be bundled by the movers and don't need to be packed ahead of time.

- Pots – Need to be free of plants and minimal dirt. Houseplants cannot be transported by movers.
- Safes – Take your personal items with you, but the movers can take a safe. Have key handy. Gun safes can be moved as well as guns. Movers need to be able to check a gun that it is free of ammunition. Have safe open or key handy. Ammo cannot go with movers.
- Wine – Movers do not transport wine due to temperature changes and not taking liquids, if you have a collection, let us know and we can help arrange for transport of the wine with a wine mover.
- Supplies – One of the best resources for boxes and moving materials is through www.Denverboxes.com they have great prices and in many cases will deliver boxes for a \$5-\$10 delivery fee. They have lamp boxes, dish packs, wardrobes, and TV boxes. *Flat screen TV's should be boxed.* If you happen to have a curved TV without its original box, it will need a crate. Glass tops need to be boxed or crated. Any questions, please call us.
- Labeling boxes – When labeling your boxes please mark on the *sides* of the boxes and not the top. Label them for the room they will be delivered to in your new home (if known) or general area you want them. A brief description of what's in the box, quick and easy to read and if it's fragile items. If your shipment is going out of state you will want to put your last name on every box.
- Plastic totes - Most plastic totes of normal size are fine. They need to be "banded" with tape around the outside of the whole tote so lids stay in place. They do not stack as easily as boxes and can have the lids pop up and cause things to fall out. If you are moving in the summer, or to a warm climate, be advised that totes can melt on a hot truck and damage things inside.